



**BID NO.: 6970-0/18**

**OPENING: 2:00 P.M.**  
Wednesday  
**March 6, 2013**

**MIAMI-DADE COUNTY, FLORIDA**

**I N V I T A T I O N  
T O B I D**

**TITLE:**

**BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

**FOR INFORMATION CONTACT:**

**Maria Hevia, 305-375-5073, [Mhevia@miamidade.gov](mailto:Mhevia@miamidade.gov)**

**IMPORTANT NOTICE TO BIDDERS:**

- **READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY  
INTERNAL SERVICES DEPARTMENT  
PROCUREMENT MANAGEMENT DIVISION**



**MIAMI-DADE COUNTY, FLORIDA**

**INVITATION TO BID**

**Bid Number: 6970-0/18**

**Bid Title: BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

**Procurement Officer: Maria Hevia, CPPB**

**Bids will be accepted until 2:00 p.m. on March 6, 2013**

**Bids will be publicly opened.** The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

**Instructions:** The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

**All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.**

**NOTICE TO ALL BIDDERS:**

- **FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.**
- **THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.**

**MIAMI-DADE COUNTY  
INTERNAL SERVICES DEPARTMENT  
PROCUREMENT MANAGEMENT DIVISION**

**SECTION 1**  
**GENERAL TERMS AND CONDITIONS**

**BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable general terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/general-terms-and-conditions-itb.pdf>

**SECTION 2**  
**SPECIAL CONDITIONS**

**BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

**2.1 PURPOSE:**

The purpose of this solicitation is to establish a contract for the purchase of Bio-hazardous waste disposal services and supplies in conjunction with the County's needs on an as-needed basis.

**2.2 TERM OF CONTRACT:**

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Internal Services Department, Procurement Management Division, and contingent upon the completion and submittal of all required bid documents. The contract shall remain in effect for five (5) years and upon completion of the expressed and/or implied warranty periods, and shall expire on the last day of the five (5) year period.

**2.3 METHOD OF AWARD:**

Award of this contract will be made to the two (2) responsive and responsible bidders who submit an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. The County will award this contract to the designated lowest bidder as the primary bidder and will award this contract to the designated second lowest bidder as the secondary bidder respectively. The primary bidder shall have the initial responsibility of performing the service or deliver the goods identified throughout this solicitation. If the primary bidder fails to perform, it may be terminated for default in accordance with paragraph 1.25 of the general terms and conditions of Miami-Dade County Procurement Contracts; the County shall have the option to seek the identified services from the secondary bidder.

Award to multiple bidders is made for the convenience of the County and does not exempt the primary bidder from fulfilling its contractual obligations. Failure of any bidder to perform in accordance with the terms and conditions of the contract may result in the bidder being deemed in breach of contract. The County may terminate the bidder for default in accordance with paragraph 1.25 of the general terms and conditions of Miami-Dade County Procurement Contracts.

In order to be considered for award of this contract, bidders must provide the following:

- A. A valid Liquid and Solid Waste Transporter Permit issued by Miami-Dade County
- B. A valid General Hauler Permit issued by Miami-Dade County. To obtain the general hauler permit and application please visit the following website:  
[www.miamidade.gov/DSWM/general\\_hauler.asp](http://www.miamidade.gov/DSWM/general_hauler.asp).
- C. A valid Bio-Medical Waste Transporter Permit issued by the State of Florida, Department of Health (DOH).
- D. Bidders shall submit a copy of the current Biomedical Waste Treatment Facility permit as required by the Department of Health (DOH) Form DH4111 or a copy of the current Biomedical Waste Treatment Facility Annual Report

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The County at its sole discretion may request additional information in order to assess bidder responsibility. Failure to supply these documents may result in the offer being deemed non-responsible.

**2.4 SAMPLES:**

Bidder may be required to submit a sample of the materials to be supplied for evaluation at no cost to the County. If samples are required, the County will notify the bidders in writing and will specify the deadline for submission of the samples. Each individual sample shall be clearly labeled with the bidders' name, bid number, bid title, manufacturer's name and brand name. If the bidders fail to submit the samples, properly labeled, within the specified date stipulated in the notice, the County shall not consider the bidders' bid submittal for that product. All samples shall become the property of Miami-Dade County.

**2.5 PRICES:**

The initial contract prices resultant from this solicitation shall prevail for a twelve (12) month period from the contract's initial effective date. The County may consider an adjustment after the first year, to be effective each anniversary date of the contract. A pricing adjustment may be upward or downward but shall not be in excess of the Consumer Price Index (CPI), All Urban Consumers, All items less food and energy, in Miami/Ft. Lauderdale area.

It is the bidders' responsibility to request any price adjustment under this provision. For any adjustment to be considered, the bidder(s) request for adjustment should be submitted ninety (90) calendar days prior to expiration of the then current term.

Any adjustment received after 90 calendar days prior to the expiration of the then current term will not be considered. The County reserves the right to negotiate lower pricing based on market research information or other factors that influence price. It shall be further understood that the County reserves the right to reject any price adjustment submitted by the bidder.

The bidders' price quoted shall be inclusive of all costs, charges, and fees involved in providing the specified service and products. Additional charges of any kind added to the invoice submitted by the bidders will not be allowed.

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**BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

**2.6 INVOICES:**

In addition to the terms listed under paragraph 1.34 of the general terms and conditions of Miami-Dade County Procurement Contracts; invoices shall also include the following:

All service invoices must be accompanied with a copy of the dump receipts, trip tickets, transportation manifest forms or other documentation of disposal that corresponds with services provided each month; and shall be delivered to the County representatives at each site for County records.

**2.7 CONTACT PERSON:**

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Maria Hevia, at email – [mhevia@miamidade.gov](mailto:mhevia@miamidade.gov).

**2.8 QUESTION DEADLINE:**

Questions pertaining to this solicitation must be received no later than **2:00 p.m. February 20, 2013**. Questions should specifically reference the section of the solicitation to which the question pertains.

**2.9 “EQUAL” PRODUCT CAN BE CONSIDERED UPON RECEIPT OF SPECIFIED DATA (ITEMS 9-12 ONLY)**

The manufacturer's name, brand name and/or model number information contained in this solicitation are being used for the sole purpose of establishing the minimum requirement of level of quality, standard of performance, and design and is in no way intended to prohibit the offer of another manufacturer's items of equal material unless otherwise indicated on the Bid Submittal Form.

This specific solicitation requires submission of the following documentation to enable County evaluation of “equal” products:

- Product Information Sheet upon specific request
- Product Samples Upon Specific Request

If an “equal” product may be considered by the County in accordance with the Bid Submittal Form, the unit shall be equal in quality and standards of performance to the item specified in the solicitation. Where an “or equal” item is offered, and product information sheets are required, please provide two (2) complete sets of product information sheets (such as factory specifications, standard manufacturer information sheets, catalogues, and brochures). Where the Product information sheet submitted does not comply with the specifications, an official letter on corporate letterhead will be required listing the differences between the items being offered, and the items described on this solicitation to substantiate compliance to all of the specifications.

In such cases, any offer submitted with product information sheet but without the letter explaining compliance may result in the offer being deemed non-responsible for not meeting the solicitation specifications.

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**BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

If samples of all "or equal" items bid are required for evaluation, such items are to be provided at no cost to the County at the time of specific request. Failure to meet this requirement may result in your offer being deemed non-responsible.

The County shall be sole judge of equality, based on the best interests of the County, and its decision in this regard shall be final. Items labeled "No Substitute" on the County's Bid Submittal Form shall not be substituted for an equal product.

**2.10 INDEMNIFICATION AND INSURANCE - REMOVAL OF HAZARDOUS WASTES**

The standard insurance requirements listed in the general terms and conditions shall apply with the exception of the following changes to the sections specifically identified:

- 1.21 A 2. General Liability Insurance on a comprehensive basis, including XCU, Completed Operations and Pollution Liability coverage in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**
- 1.21 A 3. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

**2.11 DELIVERY:**

The bidder shall make deliveries within two (2) calendar days after the date of the order. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the bidder(s); except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the bidder. In these cases, the bidder shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

**2.11.1 PACKING SLIP/DELIVERY TICKET**

Bidder(s) shall enclose a complete packing slip or delivery ticket with any items delivered in conjunction with this bid solicitation. The packing slip / delivery ticket shall be made available to the County's authorized representative during delivery. The packing slip / delivery ticket shall include, at a minimum, the following information: purchase order number; requisition number date of order; a complete listing of items being delivered; and back-order quantities and estimated delivery of back-orders if applicable.

**2.12 CLEAN-UP:**

All bio-hazardous waste materials shall be removed from the premises and disposed of in an appropriate manner. Upon final completion, the bidder shall clean up all areas where pick-up services have been conducted. Any spillage of waste on County property or any surrounding public right-of-ways shall be cleaned within two (2) hours or less, after

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**BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

notification by the County personnel. Clean-up shall be in accordance with all Federal, State, and Local laws.

**2.13 COMPLIANCE / REGULATIONS:**

**2.13.1 FEDERAL STANDARDS**

All items/services to be purchased under this contract shall be in accordance with all governmental standards, to include, but not be limited to meeting guidelines set forth in Chapter 64-E-16 F.A.C. as well as those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), the Florida Department of Health (DOH), Department of Emergency Protection (DEP) and the National Fire Protection Association (NFPA).

**2.13.2 POLLUTION CONTROL**

It is the intent of these specifications to comply with the Miami-Dade County Pollution Control Ordinance as stated in Chapter 24 of the Miami-Dade Code. This ordinance is made a part of these specifications by reference and may be obtained, if necessary, by the Bidder through the Permitting, Environmental and Regulatory Affairs (PERA) Department and their address is: Overtown Transit Village North, 701 NW 1st Court, Miami, Florida 33136, Telephone (305) 372-6789.

**2.14 PURCHASE OF OTHER SERVICES AND ITEMS NOT LISTED WITHIN THIS SOLICITATION**

While the County has listed all major bio-hazardous waste disposal services and items within this solicitation which are utilized by County departments in conjunction with their operations, there may be similar services or items that must be purchased by the County during the term of this contract. Under these circumstances, a County representative will contact the primary bidder to obtain a price quote for the similar services or items. If there are multiple bidders on the contract, the County representative may also obtain price quotes from these bidders. The County reserves the right to award these similar services or items to the primary contract bidder, another contract bidder based on the lowest price quoted, or to acquire the services or items through a separate solicitation.



**SECTION 3**  
**TECHNICAL SPECIFICATIONS**

**BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

**3.1 SCOPE OF WORK:**

The purpose of this solicitation is to award a contract for bio-hazardous waste disposal services and supplies as specified herein. The successful bidder shall furnish and provide all materials, labor, equipment and transportation necessary to perform all operations in connection with collection, removal and disposal of bio-hazardous waste, as requested by the County, under the resulting contract.

**3.2 MATERIALS:**

All boxes, liners, bags and containers used to provide bio-hazardous waste disposal services shall comply with current Federal, State, and Local regulations, standards and codes for Bio-Hazardous Waste Disposal. All containers shall be clearly marked with the universal biological hazard symbol. The containers shall be leak-proof and with a waterproof lid that is lockable with locks included. All locks shall be keyed alike.

**3.3 SERVICE DESCRIPTION:**

The bidder shall provide the initial containers with liners upon request by the using departments at no cost to the County and shall exchange one-for-one containers with liners. All containers provided by the vendor, new or used, must be cleaned, deodorized and in good working condition. The bidder shall provide two (2) keys to each user department.

Containers shall be emptied and bio-hazardous waste shall be disposed as required by the County in accordance with all Federal, State, and Local laws. The County reserves the right to select either AM or PM pick-up service. Pick-up schedules shall be arranged by the using agencies.

All containers shall be properly emptied, cleaned and disinfected. The containers shall be returned to the locations from which they were taken during the one for one exchange. The bidder will be furnished proper access to containers for servicing. Any damaged or stolen containers shall be replaced at no additional charge to the County.

The bidder shall develop a chain of custody record keeping format that lists the names and addresses of the County's site manager; County's pickup site address; date and time of pick-up for each County facility; disposal site; estimated quantity of the waste collected and the type of containers used. The form shall be signed by the County's site manager, the bidder, the disposal site operator and others listed in the chain of custody form as the responsibility for material changes hands.

Temporary services and additional containers may be required. The temporary service is for special event(s) (e.g. Miami-Dade Youth Fair and Exposition, Festival etc.) as required. This service shall be invoiced at the price per pick-up (proposed price on Section 4) without any additional charges for the containers.

The bidder will be required to provide a twenty-four (24) hour, seven (7) days a week, emergency contact, incineration and/or pickup services.

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**BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

**3.4 LOCATIONS AND FREQUENCIES:**

**3.4.1 MEDICAL EXAMINER DEPARTMENT (ME)**

Service Required: Pick-up, disposal and exchange services. All bio-hazardous waste picked-up from the ME shall be incinerated. The size of the containers used by ME is 96 and 8 gallons.

<b>Service locations:</b>		<b>Frequency of Service</b>
1	Miami Dade Medical Examiner Department 1851 NW 10 <sup>th</sup> Avenue Miami, FL 33136	Mondays, Wednesday and Fridays in the morning

Note: Delivery and pick-ups in the rear of the building garage area

**3.4.2 COMMUNITY ACTION AND HUMAN SERVICES DEPARTMENT (CAHSD)**

Service required: Pick-up and disposal services. The size of the containers used by the CAHSD is 28 and 8 gallons.

<b>Service locations:</b>		<b>Frequency of Service</b>
1	TASC Diversion South 1600 NW 6 <sup>th</sup> Court Florida City, FL 33034	Once a month
2	TASC Diversion– MDCC 3190 NW 116 <sup>th</sup> Street Miami, FL 33167	Once a month
3	TASC Diversion – Northside 1897 NW 20 <sup>th</sup> Street Miami, FL 33142	Once a month
4	Central Intake 3140 NW 76 <sup>th</sup> street, (Building # A9) Miami, FL 33147	Once a month
5	New Direction Residential Treatment 3140 NW 76 <sup>th</sup> street, (Building # A1) Miami, FL 33147	Once a month

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**3.4.3 MIAMI DADE FIRE RESCUE DEPARTMENT (FR)**

Service Required: Pick-up, disposal and exchange services. The size of the containers used by FR is 96 gallons.

<b>Service locations:</b>		<b>Frequency of Service</b>
1	Logistics Inventory & Supply Bureau 6000 SW 87th Ave Miami, FL 33173	On Call
2	Sun Life Stadium 2269 NW 199th St Miami Gardens, FL 33056	On Call
3	Station 01 16599 NW 67th Ave Miami, FL 33014	Biweekly
4	Station 02 6460 NW 27th Ave Miami, FL 33147	Weekly
5	Station 03 3911 SW 82nd Ave Miami, FL 33155	Biweekly
6	Station 04 9201 SW 152nd St Miami, FL 33157	Biweekly
7	Station 05 13150 SW 238th St Homestead, FL 33032	Biweekly
8	Station 06 15890 SW 288th St Homestead, FL 33033	Biweekly
9	Station 07 9350 NW 22nd Ave Miami, FL 33147	Biweekly
10	Station 08 2900 Aventura Blvd Aventura, FL 33180	Biweekly
11	Station 09 7777 SW 117th Ave, Miami, FL 33183	Biweekly
12	Station 10 17775 N Bay Rd North Miami Beach, FL 33160	Monthly
13	Station 11 18705 NW 27th Ave Opa Locka, FL 33056	Biweekly
14	Station 12 Airport 5680 NW 36th St Miami, FL 33166	On Call

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**BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

<b>Service locations:</b>		<b>Frequency of Service</b>
15	Station 13 6000 SW 87th Ave Miami, FL 33173	Biweekly
16	Station 14 5860 SW 70th St Miami, FL 33143	Biweekly
17	Station 15 2 Crandon Blvd Key Biscayne, FL 33149	On Call
18	Station 16 325 NW 2nd St Homestead, FL 33030	Weekly
19	Station 17 7050 NW 36th St Miami, FL 33166	Monthly
20	Station 19 650 NW 131st St Miami, FL 33168	Biweekly
21	Station 20 13000 NE 16th Ave North Miami, FL 33161	Biweekly
22	Station 21 10500 Collins Ave Bal Harbour, FL 33154	Monthly
23	Station 22 15655 Biscayne Blvd Aventura, FL 33160	Biweekly
24	Station 23 7825 SW 104th St Miami, FL 33156	Biweekly
25	Station 24 14150 SW 127th St Miami, FL 33186	Monthly
26	Station 25 Air Rescue, 4310 NW 145th St Miami, FL 33054	On Call
27	Station 26 3190 NW 119th St Miami, FL 33167	Biweekly
28	Station 27 1275 NE 79th St Miami, FL 33138	Monthly
29	Station 28 8790 NW 103rd St Hialeah Gardens, FL 33016	Biweekly
30	Station 29 351 SW 107th Ave Miami, FL 33174	Weekly

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<b>Service locations:</b>		<b>Frequency of Service</b>
31	Station 30 9500 NE 2nd Ave Miami, FL 33138	Biweekly
32	Station 31 17050 NE 19th Ave Miami, FL 33162	Biweekly
33	Station 32 358 NE 168th St North Miami Beach, FL 33162	Biweekly
34	Station 33 2601 Point East Dr Aventura, FL 33160	Biweekly
35	Station 34 10850 SW 211th St Miami, FL 33189	Biweekly
36	Station 35 201 Westward Dr Miami Spring, FL 33166	Biweekly
37	Station 36 10001 Hammocks Blvd Miami, FL 33196	Biweekly
38	Station 37 4200 SW 142nd Ave Miami, FL 33175	Biweekly
39	Station 38 575 NW 199th St Miami, FL 33169	Biweekly
40	Station 39 641 Europe Way Port of Miami, FL 33132	On Call
41	Station 40 975 SW 62nd Ave Miami, FL 33144	Biweekly
42	Station 42 65 Fisher Island Dr Miami Beach, FL 33109	On Call
43	Station 43 13390 SW 152nd St Miami, FL 33177	Biweekly
44	Station 44 7700 NW 186th St Hialeah, FL 33015	Biweekly
45	Station 45 9710 NW 58th St Medley, FL 33166	Biweekly
46	Station 46 10200 NW 116th Way Miami, FL 33178	Monthly

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<b>Service locations:</b>		<b>Frequency of Service</b>
47	Station 47 9361 SW 24th St Miami, FL 33165	Biweekly
48	Station 48 8825 NW 18th Terrace Miami, FL 33172	Biweekly
49	Station 49 10850 SW 57th Ave Coral Gables, FL 33156	Monthly
50	Station 50 9798 E Hibiscus St Palmetto Bay, FL 33157	Biweekly
51	Station 51 4775 NW 199th St Opa Locka, FL 33055	Biweekly
52	Station 52 12105 Quail Roost Dr Miami, FL 33177	Biweekly
53	Station 53 11600 SW Turnpike Way Miami, FL 33186	Biweekly
54	Station 54 15250 NW 27th Ave Opa Locka, FL 33054	Biweekly
55	Station 55 21501 SW 87th Ave Miami, FL 33189	Monthly
56	Station 56 16250 SW 72nd St Miami, FL 33193	Biweekly
57	Station 57 8501 SW 127th Ave Miami, FL 33183	Biweekly
58	Station 58 12700 SW 6th St Miami, FL 33184	Biweekly
59	Station 59 Airport, 5680 NW 36th St Miami, FL 33166	On Call
60	Station 60 17605 SE 248th St Homestead, FL 33031	Biweekly
61	Station 61 15155 SW 10th St Miami, FL 33194	Biweekly
62	Station 63 1655 NE 205th Terrace Miami, FL 33179	Biweekly

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<b>Service locations:</b>		<b>Frequency of Service</b>
63	Station 64 8200 Commerce Way Hialeah, FL 33016	Biweekly
64	Station 65 1350 SE 24th St Homestead, FL 33035	Biweekly
65	Station 66 3100 SE 8th St Homestead, FL 33035	Biweekly
66	Station 73 975 North America Way Miami, FL 33132	On Call
67	Station 99 4310 NW 145th St Miami, FL 33054	On Call
68	Headquarters – HQ 9300 NW 41st St Miami, FL 33178	On Call
69	Fire Shop North 8141 NW 80th St Miami, FL 33166	On Call
70	Station 78 164335 NE 35th Ave Golden Beach, FL 33160	Monthly
71	Haz-Mat Bureau 8010 NW 60th St Miami, FL 33166	On Call
72	Homestead US&R Close of Homestead Air Force Base – Address not available and will be provided once available	On Call
73	Homestead Speedway 1 Speedway Boulevard Homestead, FL 33035	On Call
74	Fairgrounds 10901 SW 24 st Miami, FL 33165	On Call

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**BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

**3.4.4 MIAMI DADE CORRECTION DEPARTMENT (CR)**

Service Required: Pick-up, disposal and exchange services. The size of the containers used by CR is 96 gallons.

<b>Service locations:</b>		<b>Frequency of Service</b>
1	Pre-Trial Detention Center (PTDC) 1321 NW 13 <sup>th</sup> Street Miami FL Three Containers	Weekly
2	Metro West Detention Center (MWDC) 13850 NW 41 <sup>st</sup> Street, Miami, FL Four Containers	Weekly
3	Training & Treatment Center (TTC) 6950 NW 41 <sup>st</sup> Street, Miami, FL. 33169 Three Containers	Weekly
4	Turner Guilford Knight Center (TGK) 7000 NW 41 Street, Miami, FL. 33166 Three Containers	Weekly

**3.4.5 MIAMI DADE POLICE DEPARTMENT (PD)**

Service Required: Pick-up and disposal service (weekly or bi-weekly depending on work load). Incineration Services (approximately 5 – 6 times per week). A County representative will contact the vendor when service is required.

<b>Service locations:</b>		<b>Frequency of Service</b>
1	Miami-Dade Police Department – Forensic Services Bureau 9105 NW 25 <sup>th</sup> Street Doral, Florida 33172 Room: 2180 for the drying room 1150 Room: 1134 Room: 2154 Room: 3011	On Call
2	Miami-Dade Police Department Quartermaster 9111 NW 25 Street Doral, Florida 33172	On Call
3	Police Operations Bureau – 3465 NW 2 Avenue	On Call
4	Sexual Crimes Bureau – 1701 NW 87 <sup>th</sup> Avenue	On Call
5	South Station – 10800 SW 211 Street	On Call
6	Northwest Station – 5975 Miami Lakes Drive	On Call
7	Kendall Station – 7707 SW 117 Avenue	On Call



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**3.4.6 PUBLIC WORKS AND WASTE MANAGEMENT**

Service Required: Pick-up and disposal service. A County representative will contact the vendor when service is required.

<b>Service locations:</b>		<b>Frequency of Service</b>
1	Central Transfer Station 1150 NW 20th Street, Miami	On Call
2	Northeast Transfer Station 18701 NE 6th Avenue, Miami	On Call
3	West Transfer Station 2900 NW 72nd Avenue, Miami	On Call
4	North Dade Landfill 21500 NW 47th Avenue, Miami Gardens	On Call
5	South Dade Landfill 24000 SW 97th Avenue, Miami	On Call
6	Resources Recovery Facility 6990 NW 97th Avenue, Miami	On Call
7	Home Chemical Center 8831 NW 58th Street, Doral	On Call
8	Home Chemical Center 23707 SW 97th Avenue, Miami	On Call
9	Golden Glades Trash and Recycling Center 140 NW 160th Street, Miami	On Call
10	North Dade Trash and Recycling Center 21500 NW 47th Avenue, Miami Gardens	On Call
11	Chapman Field Trash and Recycling Center 13600 SW 60th Avenue, Miami	On Call
12	Eureka Drive Trash and Recycling Center 9401 SW 184th Street, Miami	On Call
13	Norwood Trash and Recycling Center 19901 NW 7th Avenue, Miami Gardens	On Call
14	Palm Springs North Trash and Recycling Center 7870 NW 178th Street, Miami	On Call
15	West Little River Trash and Recycling Center 1830 NW 79th Street, Miami	On Call
16	Moody Drive Trash and Recycling Center 12970 SW 268th Street, Miami	On Call
17	Richmond Heights Trash and Recycling Center 14050 Boggs Drive, Miami	On Call

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18	Snapper Creek Trash and Recycling Center 2200 SW 117th Avenue, Miami	On Call
19	South Miami Heights Trash and Recycling Center 20800 SW 117th Court, Miami	On Call
20	Sunset Kendall Trash and Recycling Center 8000 SW 107th Avenue, Miami	On Call
21	West Perrine Trash and Recycling Center 16651 SW 107th Avenue, Miami	On Call

**3.4.7 PARK AND RECREATION (PR)**

Service Required: Pick-up and disposal services. The size of the containers used by PR is 8 and 1 gallon containers.

Service locations		Frequency of Service
1	Metro Zoo, Hospital 12400 SW 152 <sup>nd</sup> Street Miami, FL 33177	Every 30 days

Note: The County reserves the right to change the frequency of service at any time during the term of the contract.

**3.5 INCINERATION SERVICES**

In addition to the services required by each County department as specified under Section 3.4.1 thru 3.4.6 of this solicitation, the County will require incineration service for unusable property, evidence, uniforms, bio-hazardous evidence, biological material or waste, narcotics, etc., on an as needed when needed basis. The vendor shall be available for incineration services twenty-four (24) hours, seven (7) days a week.

Unusable property and items for incineration services will be delivered by a County representative. The representative of the County may request to witness the total destruction of the items delivered. The incineration service facility shall be located in Miami-Dade County, Broward, and/or Monroe Counties.

The County may also request the successful bidder to pick-up items for incineration at a specified location. This service shall be invoiced at the price per pound (proposed price on Section 4) without any additional charges.



**SECTION 4**  
**BID SUBMITTAL FOR:**

**BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

**FIRM NAME:** \_\_\_\_\_

Item #	Description	Estimated Quantity	Unit Price
1.	Pick-up, Disposal and exchange Service Bio-hazardous waste container (96 gallon) with lid-lock, color: red. Manufactured by Schaefer, Item # med 360 or approved equal.	6,715 (96 gallon containers)	\$ _____ (per container)
2.	Pick-up, Disposal Service Bio-hazardous waste container (28 gallon) with lid. Color: red.	1,300 (28 gallon containers)	\$ _____ (per container)
3.	Pick-up, Disposal Service Bio-hazard cardboard boxes, approx. size: 18" X 18" X 24" with bio-hazard bags-approximate size: 40" X 47", minimum 1.5 mil.	575 (cardboard boxes)	\$ _____ (per box)
4.	Pick-up, Disposal and Exchange Service - Sharp container with vertical drop lid.	10,225 (8 gallon containers)	\$ _____ (per container)
5.	Rental - Locking container to use for safely holding boxes/bags filled with bio-hazardous waste.	12 (containers)	\$ _____ (per container)
6.	Purchase - Hi density bio-hazard bags (10 gallon), color: red Approx. capacity size: 23" X 23", minimum 0.5 mil or 13 microns <u>Note:</u> The unit price will be multiplied by the numbers of bags in a case for a price per case.	740,000 (10 gallon bags)	\$ _____ (per bag)
	Make and Model No.		
	Bags Size:		
	Capacity:		
	Quantity per case:		
7.	Purchase - Hi density bio-hazard bags, color: red, 33 gallon capacity, approximate size: 30" X 36", minimum: 1.5 mil <u>Note:</u> The unit price will be multiplied by the numbers of bags in a case for a price per case.	32,500 (33 gallon bags)	\$ _____ (per bag)
	Make and Model No.		
	Bags Size:		
	Capacity:		
	Quantity per case:		

Note: Re: Item 5 - All bidders shall provide a monthly rental charge per locking container. If no monthly rental charge, please indicate by entering a \$ 0 in the space provided.

**SECTION 4**  
**BID SUBMITTAL FOR:**

**BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

**FIRM NAME:** \_\_\_\_\_

Item #	Description	Estimated Quantity	Unit Price
8.	Purchase - Hi density bio-hazard bags, color: red, 40-50 gallon capacity, approximate size: 40" X 47", minimum: 1.5 mil. <u>Note:</u> The unit price will be multiplied by the numbers of bags in a case for a price per case.	37,500 (40-50 gallon bags)	\$ _____ (per bag)
	Make and Model No.		
	Bags Size:		
	Capacity:		
	Quantity per case:		
9.	Purchase - Sharp containers, 5.4 qt. Manufacturer: BD, Model No. 305443 or equal. Quote a unit price of each 5.4 qt. container	6,200 (5.4 qt. containers)	\$ _____ (per container)
	Make and Model No.		
10.	Purchase - Sharp containers, color: red, 1 quart, size: 3.5" x 3.5" X 7", Manufacturer: Winfield, Model # 8702 or equal. Quote a unit price of each 1 qt. container	9690 (1 qt. containers)	\$ _____ (per container)
	Make and Model No.		
11.	Purchase - Sharp containers, 4 quart, color: red, size: 10" X 7" X 5", Manufacturer: Medical Action, Model # 8703 or approved equal. Quote a unit price of each 4 qt. container	800 (4 qt. containers)	\$ _____ (per container)
	Make and Model No.		
12.	Purchase - Sharp containers, color: red, 8 quart, size: 9" X 6" X 9.5", Manufacturer: Medical Action Model # 8704 or approved equal. Quote a unit price of each 8 qt. container	6360 (8 qt. containers)	\$ _____ (per container)
	Make and Model No.		
13.	Incineration service for destruction of unusable property, evidence, bio-hazardous evidence, uniform, hats, etc. as required by various Miami Dade County departments (Re: Section 3, Paragraph 3.5. Quote a price per lb.	375,250 lbs.	\$ _____ (per lb.)

**SECTION 4  
BID SUBMITTAL FOR:**

**BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

**FIRM NAME:** \_\_\_\_\_

**Incineration Service Location Information**

Contact Person:	
Company Name:	
Address:	
City/State/Zip Code:	
Telephone No.:	
Fax No.:	
E-Mail Address:	
Operational Hours:	

**Emergency Service 24 Hour/7 Days Per Week Contact Information**

Contact Person:	
Company Name:	
Address:	
City/State/Zip Code:	
Telephone No.:	
Fax No.:	
Emergency Telephone No.:	
E-Mail Address:	

**SUBCONTRACTORS GENERAL INFORMATION**

Provide the name of subcontractor and its company's information	
Contact Person:	
Company Name:	
Address:	
City/State/Zip Code:	
Telephone No.:	
Fax No.:	
Emergency Telephone No.:	
E-Mail Address:	
Number of Business Years:	
Repeat if necessary to provide additional lists on a separate sheet, describe what portion of the work the subcontractor will be performing.	

**SECTION 4  
BID SUBMITTAL FOR:  
BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

**ACKNOWLEDGEMENT OF ADDENDA**

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**INSTRUCTIONS:** COMPLETE PART I OR PART II, WHICHEVER APPLIES

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**PART I:**

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH  
THIS BID

Addendum #1, Dated \_\_\_\_\_

Addendum #2, Dated \_\_\_\_\_

Addendum #3, Dated \_\_\_\_\_

Addendum #4, Dated \_\_\_\_\_

Addendum #5, Dated \_\_\_\_\_

Addendum #6, Dated \_\_\_\_\_

Addendum #7, Dated \_\_\_\_\_

Addendum #8, Dated \_\_\_\_\_

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**PART II:**

☐ NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

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**FIRM NAME:** \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**TITLE OF OFFICER:** \_\_\_\_\_

**Bid Title: BIO-HAZARDOUS WASTE DISPOSAL SERVICES & SUPPLIES**

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying **regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder.** Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

☐ Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: \_\_\_\_\_. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

**LOCAL PREFERENCE CERTIFICATION:** For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

☐ Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

**LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION:** For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

☐ Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is \_\_\_\_\_.





**LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION:** A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

☐ Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

**COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program**

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

- A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes \_\_\_\_\_ No \_\_\_\_\_

- B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes \_\_\_\_\_ No \_\_\_\_\_

Firm Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_ FEIN No. \_\_\_\_ - \_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Prompt Payment Terms: \_\_\_\_% \_\_\_\_ days net \_\_\_\_ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: \_\_\_\_\_ (Signature of authorized agent)

**\*"By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract."**

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



# **APPENDIX**

## **AFFIDAVITS** **FORMAL BIDS**



Contract No. : \_\_\_\_\_ Federal Employer  
Identification Number (FEIN): \_\_\_\_\_

Contract Title: \_\_\_\_\_

1.	<b>Miami-Dade County Ownership Disclosure</b> Sec. 2-8.1 of the County Code	6.	<b>Miami-Dade County Vendor Obligation to County</b> Section 2-8.1 of the County Code
2.	<b>Miami-Dade County Employment Disclosure</b> County Ordinance No. 90-133, amending Section 2-8-1(d)(2) of the County Code	7.	<b>Miami-Dade County Code of Business Ethics</b> Article 1, Section 2-8.1(i) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code
3.	<b>Miami-Dade County Employment Drug-free Workplace Certification</b> Section 2-8.1.2(b) f the County Code	8.	<b>Miami-Dade County Family Leave</b> Article V of Chapter 11 of the County Code
4.	<b>Miami-Dade County Disability Non-Discrimination</b> Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95	9.	<b>Miami-Dade County Living Wage</b> Section 2-8.9 of the County Code
5.	<b>Miami-Dade County Debarment Disclosure</b> Section 10.38 of the County Code	10.	<b>Miami-Dade County Domestic Leave and Reporting</b> Article 8, Section 11A-60 11A-67 of the County Code

Printed Name of Affiant	Printed Title of Affiant	Signature of Affiant
Name of Firm		Date
Address of Firm	State	Zip Code

Notary Public – State of \_\_\_\_\_ County of \_\_\_\_\_

**Subscribed and sworn to** (or affirmed) before me this \_\_\_\_\_ day of, \_\_\_\_\_ 20\_\_\_\_.

by \_\_\_\_\_ He or she is personally known to me ☐ or has produced identification ☐

Type of identification produced \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
Serial Number

\_\_\_\_\_  
 Print or Stamp of Notary Public                      Expiration Date                      Notary Public Seal

## FAIR SUBCONTRACTING PRACTICES (Ordinance 97-35)

**In compliance with Miami-Dade County Ordinance 97-35, the Bidder shall submit with the bid proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors in accordance with Section 1, Paragraph 1.15**

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

☐ NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

Signature

Date \_\_\_\_\_

**SUBCONTRACTOR/SUPPLIER LISTING**  
**(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)**

Firm Name of Prime Contractor/Respondent \_\_\_\_\_ FEIN # \_\_\_\_\_  
 Project/Contract Number \_\_\_\_\_

In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all bidders/respondents on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all bidders/respondents on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. The bidder/respondent who is awarded this bid/contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The bidder/respondent should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the successful bidder demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the successful bidder shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.  
 (Please duplicate this form if additional space is needed.)

Business Name and Address of First Tier Subcontractor/ Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/ Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)								
			Gender		Race/Ethnicity						Gender		Race/Ethnicity						
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	
Business Name and Address of First Tier Direct Supplier	Principal Owner	Supplies/Materials/ Services to be Provided by Supplier	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)								
			Gender		Race/Ethnicity						Gender		Race/Ethnicity						
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	

☐ Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to Contracting/User department or on-line to the Small Business Development Division of the Regulatory and Economic Resources Department at <http://new.miamidade.gov/business/business-development.asp>.

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Signature of Bidder/Respondent \_\_\_\_\_

Print Name \_\_\_\_\_

Print Title \_\_\_\_\_

Date \_\_\_\_\_